

EXAM ENTRY FORM

CERTIFICATE IN LUXEMBOURG COMPANY SECRETARIAL & GOVERNANCE PRACTICE

Please complete in electronic format, one form per participant, and return it to: certifications@ila.lu

First name		Last name	
Company		Position	
Office phone		Email address	
Mobile phone (<i>will only be used in case of last minute information</i>)			

RULES AND CONDITIONS

- Closing date for receipt of the **July** session exam entries: **01 July 2024**
- Closing date for receipt of the **September** session exam entries: **01 September 2024**
- Late entries will not be accepted under any circumstances
- Exam entries will be accepted and confirmed based on the candidate's attendance to the respective mandatory trainings
- There is a time limit for taking the exams and completing the full certification program, please refer to the *Policy* for further information
- Exam entries are free of charge

INSTRUCTIONS

- Complete all sections of this registration form
- Chose the date for your next exam(s) and tick the correct box
- Specify for each exam whether this is your first or second exam attempt
- Return the form duly signed by email to ILA (certifications@ila.lu)

You will receive a confirmation of your registration by email, specifying your exam time schedule.

REGISTRATION

Please accept my registration for the following exam entry: **Module**

1: Fundamentals of the Luxembourg Law for Company Secretaries

Exam session of: 15 July 2024 12 September 2024

Attempt (please indicate 1 or 2): _____

Module 2: Boards & Board meetings

Exam session of: 15 July 2024 12 September 2024

Attempt (please indicate 1 or 2): _____

Module 3: Shareholders & Shareholders' Meetings

Exam session of: 15 July 2024 12 September 2024

Attempt (please indicate 1 or 2): _____

Module 4: Managing & Communicating Company Data

Exam session of: 15 July 2024 12 September 2024

Attempt (please indicate 1 or 2): _____

Module 5: Accounting & Tax for Company Secretaries

Exam session of: 15 July 2024 12 September 2024

Attempt (please indicate 1 or 2): _____

Module 6: Luxembourg Corporate Governance & Company Administration in practice

Exam session of: 15 July 2024 12 September 2024

Attempt (please indicate 1 or 2): _____

Module 7: Contract law fundamentals for Company Secretaries

Exam session of: 15 July 2024 12 September 2024

Attempt (please indicate 1 or 2): _____

Module 8: Company Secretaries Leading through integrity

Exam session of: 15 July 2024 12 September 2024

Attempt (please indicate 1 or 2): _____

I certify that the information given is accurate and I have read and accept the ILA "Certification Policy" and the "Instructions for Candidates" documents.

DATE, NAME & SIGNATURE: _____

The logo for ILA, consisting of the letters 'I', 'L', and 'A' in a white, elegant, cursive script font, set against a dark blue background.

The voice of corporate governance
in Luxembourg

Contact:

certifications@ila.lu